

New Orleans Municipal Yacht Harbor Management Corporation

AGENDA

Monday, March 8, 2010

6:30 PM

First Baptist Church

5290 Canal Boulevard

New Orleans, LA

PRELIMINARIES

1. Call to order. (Mr. Manard)
2. Attendance. (Mr. Liebaert)
3. Approval of or amendments to this Agenda. (Mr. Manard)
4. Approval of Minutes from previous meeting. (Mr. Liebaert)

ACTION ITEMS

1. Resolution: Recognition and appreciation to Dave Herrera.
2. Vote: MYHMC officers.
3. Resolution: Approval of LAMP accounts' authority designations.
4. Resolution: Retention of legal counsel.
5. Resolution: Approval of revised Certificate of Compliance (boathouse restoration/renovation process).
6. Resolution: Approve retention of diver to support FEMA claim development process.
7. Resolution: Authorizing the Officers of MYHMC to interview and select a property management firm to do defined work associated with setting in place and commencing operation of more professional tenant account management practices and records.

REPORT OF THE EXECUTIVE DIRECTOR

1. Personnel.
 - Introduction of Mr. Wayne H. Bloom – Accountant.
 - Introduction of Kimberly M. Armstrong – Office Assistant.

2. Lease extensions for the boat slips.
3. Office.

INFORMATION & DISCUSSION ITEMS

1. Finances. (Mr. Manard)
 - Transfer of LAMP funds.
 - Transfer of other cash in MYHMC funds on the General Ledger.
 - Transfer of approximately \$385,000 from Capital Projects funds.
 - Ericksen Krentel work with Executive Director and MYHMC in house staff and accountant on systems and posturing MYHMC for 2011 audit.
 - Ericksen Krentel work as to a final settling up with the City on the transfer of money.
2. Finances: Anticipated practices, including (i) moving the handling of all revenue and expenses to an electronic format, (ii) monthly financial reporting to the Board and (iii) annual audits beginning in 2011. (Mr. Williams)
3. The FEMA Claims: Update. (Mr. Manard)
 - Harbor.
 - Administration Building.
 - Boathouses.
 - West End Park.
 - Other (East bulkhead, fishing pier/boat launch, Breakwater Drive).
4. Report on the federal taking with respect to the 17th Street Canal pumping station. (Mr. Manard)
5. Sewerage & Water Board claim – status report. (Mr. Manard)

6. Insurance: It is necessary for MYHMC to obtain three new forms of insurance, which it has not previously had in place, namely:
 - Worker's Compensation insurance.
 - Liability insurance to cover the types of risks that are associated with security personnel (whether off-duty NOPD or guards from a private security firm).
 - Insurance with regard to any theft or loss of funds by those handling such funds on behalf of MYHMC.

That insurance is being obtained through work led by Fay Forvendel (City Risk Manager) and Charlie Eshleman. (Mr. Manard and Mr. Eshleman)

7. Master Plan for West End Park: On February 25, 2010 a second public meeting was held. The draft Master Plan is being drawn together from what was learned in the public meetings and elsewhere by a combination of the Friends of West End, Inc. Board, individuals from the MYHMC Board and volunteer professionals. It is anticipated that a draft proposed Master Plan for West End Park will be delivered to the MYHMC Board and posted on the websites of MYHMC and Friends of West End on or about April 30, 2010. It is anticipated that the proposed Master Plan will be on the Agenda of MYHMC for its May meeting and would also be on the Agenda for the June meeting for approval. Mr. Carlos Cashio, the planning professional retained by MYHMC, attended the public meeting and is staying sufficiently involved with the process to be in a position to advise the MYHMC Board as appropriate. (Mr. Manard)
8. Coconut Beach: It now appearing that action by the Corps of Engineers may prove to be further delayed, Mr. Williams and Mr. Cortizas are moving forward, as the representatives of the MYHMC Board on that project, aided by Mr. Hamilton, concerning the Coconut Beach contractual situation. (Mr. Williams)

ISSUES PRESENTED FROM THE AUDIENCE

DATE & TIME OF NEXT MEETING

The next meeting will be held at 6:30 p.m. on Monday, April 12, 2010 at the First Baptist Church.

ADJOURNMENT