

New Orleans Municipal Yacht Harbor Management Corporation

MINUTES

Monday, January 10, 2011

6:30 PM

First Baptist Church
5290 Canal Boulevard
New Orleans, LA

John Manard, Board President, called the meeting to order and requested roll call by Ashlyn Graves.

Board of Directors Present:

Bell
Graves
Liebert
Manard
Medley
See
Tureaud

Board of Directors absent:

Cunningham
Eshleman

A quorum was present.

A motion to amend the published agenda was made by Mr. Tureaud and seconded by Ms. Medley. The motion was unanimously approved.

The following amendments to the published agenda were made by Mr. Tureaud and seconded by Ms. Medley:

- Action item #2 actually consists of two resolutions to vote on.
- Information and discussion items 1 and 2 will be deferred.

ACTION ITEMS:

Slip Tenant Issue: Presentation given by Ric Smith on behalf of Mike Howell owner of the vessel, Mañana. Mañana was docked where it was due to Hurricane Katrina. Mañana has been a tenant for over 35 years and at one time was an eyesore, but has since had repairs. Mr. Howell served the City, boating community and country. Mr. Howell gave assistance to the Coast Guard Station then returned to the harbor, tied his boat to the administrative bldg. wharf, and provided resident security.

When NOYC got permanent power Mr. Howell asked that it be transferred to his name. Charles Holmes with City Property Management confirmed this request.

Mañana is a commercial boat but does not conduct commercial activities.

Mr. Smith: Requests that MYHMC accommodate Mr. Howell.

3 pertinent issues were discussed by Mr. Manard.

1. Nuisance by virtue of appearance: Was in poor condition but nicer now. Has been repaired (photos provided)
2. Large/size: Mr. Howell has a valid lease. We would have to prove nuisance.
3. Water: Mr. Howell has been using the water. Several members from audience spoke on behalf of Mr. Howell.

Action Items:

Resolution: FEMA claims management, including the cost of professionals and the means by which the Board as a whole can be kept adequately informed and can make important decisions will be discussed and the Board will consider and vote on such Resolutions and to the course of action it determines to be appropriate.

Resolution #1 was unanimously approved confirming the approach to managing FEMA claims. The motion as made by Mr. Bell and seconded by Ms. Graves.

Resolution # 2 FEMA claim process and cost of professionals. A resolution approving the process proposed by the City was unanimously approved. The motion was made by Mr. See and seconded by Mr. Tureaud.

DISCUSSION ITEM – BOATHOUSE RESTORATION/ALTERATION

Section 170-645 of the City Code (dimensions and structure) and the MYHMC Design Criteria (appearance) govern boathouse alterations and restoration. In the November, 2010 Board meeting changes to both were discussed. The Board's architect and the stakeholders have been engaged in a dialogue since then. This discussion will present the current state of the issues to the Board. The overall objective is to have any potential revisions ready for final debate and a Board vote at the regular monthly Board meeting on February 14, 2011.

MONTHLY FINANCIAL REPORT

1. The monthly financial report was deferred.
2. Mr. Manard and Ms. Medley agreed to look into the status of revisions to the Accounting Policy & Procedure Manual including getting information to the Inspector General's office.
3. A report was given on status of an audit of 2010, including what steps have been taken to get professionals identified for action by the Board and preparation of a 5 year financial forecast.

INFORMATION & DISCUSSION ITEMS

1. Report on obtaining commercial workers' compensation insurance for MYHMC (as to its three current employees, not the NOPD detail issue). (Mr. Eshleman and Mr. Tureaud)
- DEFERRED
2. Status of hold harmless/indemnity/insurance as to commercial fueling being done on Southern Yacht Club property. (Mr. Eshleman and Mr. Tureaud)
-DEFERRED
3. Mr. Manard discussed Developing Best Practices and an Annual Compliance Audit with the Inspector General's office.
4. Mr. Liebaert gave an update on the restoration of the Administration Building.
5. Federal taking for the 17th Street Canal Permanent Pumping Station - Project to be awarded in April. The Board will work with the city to minimize impact on MYHMC.
6. Report on security guard company Invitation for Bids – Mr. Tureaud reported that the contract is still in City's hand but we will contact City Attorney's office for an update. The RFP has not gone out to bid.
7. Report on developing an Employee Handbook and Personnel Policies - Tureaud, Medley and See tweaking handbook for MYHMC purposes. Hope to have something by next board meeting.
8. Master Plan process - Mr. Manard gave an update on the master plan process.
9. Mr. Tureaud gave an update on separating the MYHMC and NOYC water systems.
10. Report of the Executive Director Search Committee – Mr. Tureaud reported that a meeting of the Executive Director Search Committee will be held here at the church on 1/17/11 at 6pm. An agenda will be posted.
11. Status report as to the nutria problem in and around the pond in West End Park – Mr. Tureaud reported that the solution to the nutria problem is to trap them. Only 1 positive bid was received. A resolution will be ready to be voted on by next board meeting accepting the bid and moving forward with trapping.
12. Boathouse rent: Mr. Tureaud reported that we could make direct payment (from checking account) available to boathouse owners and gave information on the use of Towner.net for direct payment.

ADDITIONAL ISSUES PRESENTED FROM THE AUDIENCE

DATE & TIME OF NEXT MEETING:

The next meeting will be held at 6:30 p.m. on Monday, February 14, 2011 at the First Baptist Church.

ADJOURNMENT – On a motion by Mr. See and seconded by Mr. Bell, the board voted unanimously to adjourn.