

New Orleans Municipal Yacht Harbor Management Corporation

AGENDA

Monday, March 14, 2011

6:30 PM

First Baptist Church
5290 Canal Boulevard
New Orleans, LA

PRELIMINARIES

1. Call to order. (Mr. Tureaud)
2. Attendance. (Ms. Graves)
3. Approval of or amendments to this Agenda. (Mr. Tureaud)
4. Approval of Minutes from previous meeting. (Ms. Graves)

ACTION ITEMS

The public will be given an opportunity to speak to each issue that the Board will vote on, subject to rules and restrictions concerning such comment periods as have been adopted or are adopted at that meeting.¹

1. Election of Officers: As provided for in the By-Laws, the report of the Nominating Committee was made in the February meeting. Voting can include any other candidates proposed by Board members, as well as those proposed by the Nominating Committee. (Mr. Tureaud)
2. Resolution: Approval of revisions to the MYHMC Boathouse Design Criteria.
3. Resolution: Approval of recommendation to the New Orleans City Council of changes to the City Code sections related to boathouses.
4. Resolution: Approval of retention of accounting firm to perform annual audit for 2010. (Mr. Cunningham)
5. Resolution: Approval of retention of national executive search firm Brooks Marine Group, Inc. to work with MYHMC in the process of retaining an Executive Director. (Ms. Graves, Chair of the Executive Director Search Committee)
6. Resolution: Approval of contract for vessel towing that is a necessary component of the eviction process. (Mr. Tureaud)

7. Resolution: Approval of contract with plumber to (i) separate the NOYC and MYHMC water systems and (ii) install a water spigot for the harbor tenants. Also includes a related amendment to the Harbor Rules & Regulations to address use of that water. (Mr. Tureaud)
8. Resolution: Approval of the contracts and steps necessary to address the nutria problem in the pond at West End Park. (Mr. Tureaud)
9. Resolution: Approval of steps necessary to the advancement of the FEMA claim process in accord with the framework previously established by the Board in a Resolution, including: (i) approval of a Cooperative Endeavor Agreement with the City covering the use of up to \$123,000.00 to pay professionals in support of the FEMA claims, subject to claims for reimbursement to GOHSEP and/or FEMA; (ii) approval of the scope of work for Sizeler Thompson Brown and the engineering firms it subcontracts with in performance of the FEMA claim work; and (iii) approval of Sizeler Thompson Browns's retention of Construction Solutions International as to engineering work associated with the mooring pilings issue, replacement cost estimating issues and other harbor claim engineering issues. (Mr. Tureaud)
10. Resolution: Approval of discussions with FEMA as to mooring pilings study. (Mr. Tureaud and Ms. Graves)
11. Resolution: Approval of framework as to how to proceed with a master planning process. (Mr. Tureaud)
12. Resolution: Establishing a procedure for dealing with accounts receivable balances under \$25. (Mr. Cunningham)

MONTHLY FINANCIAL REPORT

Review of key information. (Mr. Cunningham)

INFORMATION & DISCUSSION ITEMS

1. FEMA claims report. (Mr. Tureaud)
2. Report on slip leases for March 2011 to March 2012. (Mr. Tureaud)
3. Status of office space for MYHMC staff. (Mr. Tureaud)
4. Report on restoration of the Administration Building. (Mr. Liebaert)
5. Report on security guard company Invitation for Bids. (Mr. Tureaud)
6. Report on the establishment of a Finance Committee and the process that the Finance Committee has under way with respect to (i) the Rolling Five Year

- Financial Model and (ii) establishing milestones as to new debt. (Mr. Cunningham and Mr. Smith)
7. Report on status of boathouse rent waiver (Katrina to 12/31/2006). (Mr. Tureaud)
 8. Status of power issues in connection with Manana. (Mr. Tureaud)
 9. Report on the most recent monthly call with Assistant City Attorney Bob Rivers. (Mr. Tureaud)
 10. The First Baptist Church, where MYHMC has been holding Board and committee meetings for two years and will continue to in 2011, incurs expenses by virtue of their generosity in making the space, coffee and occasional overtime available. Anyone who wishes to participate in making a donation of private, not public, money as a contribution to them in thanks for their generosity will be given an opportunity to do so. (Mr. Tureaud)
 11. Revisions to MYHMC Accounting Policy and Procedure Manual. Finalization cannot be accomplished until the contracting processes review by Bob Rivers is concluded. (Mr. Cunningham)
 12. Report on developing an Employee Handbook and Personnel Policies. (Mr. Tureaud)
 13. Discussion about public records request from Mr. Mike Perlstein of WWL-TV on copies of all boathouse and slip leases on tenants. (Mr. Tureaud)
 14. Illegal parking on the grassy area on Breakwater Drive. (Kerry Cuccia)

ADDITIONAL ISSUES PRESENTED FROM THE AUDIENCE

DATE & TIME OF NEXT MEETING

The next meeting will be held at 6:30 p.m. on Monday, April 11, 2011 at the First Baptist Church.

ADJOURNMENT

¹ *Prior to a vote being taken on any individual Action Item, or a vote on any other item, public comment will be allowed on the item to be voted on. In the event that the Board member chairing the meeting determines that reasonable rules and restrictions regarding such comment period should be invoked and his or her view in that regard is supported by a vote of a majority of all Board members present at that meeting, then comments shall be limited as follows: (i) to three minutes per speaker; (ii) for a total of twenty minutes per item; and (iii) with the*

order of speakers to be determined by the Board member chairing the meeting. Any of these three rules and restrictions may be changed for that specific meeting by a majority vote of all Board members present, but the public comment period must be provided and the rules and restrictions made applicable to it must be reasonable.