

New Orleans Municipal Yacht Harbor Management Corporation
MINUTES OF THE BOARD OF DIRECTORS MEETING

November 8, 2010

6:30 pm

First Baptist Church, 5290 Canal Boulevard, New Orleans, Louisiana

Board of Directors Present:

Pat Bell
Charlie Eshleman
Ashlyn Graves
Michael Liebaert
John Manard
Jennifer Medley
Alva See
Warner Tureaud

Board of Directors Absent:

Doug Cunningham

A quorum was present.

The following amendment was made to the published Agenda, on a motion properly made and seconded: An Action Item number 13 was added to the Agenda, dealing with a professional service contract as to the MYHMC website.

Action Items

Master Plan – Initial Discussion Document.

A presentation was made by Mr. Daniel Raggio, with Cashio, Cochran, LLC, with regard to renderings that had been prepared illustrating some initial thinking on the issue of a master plan for West End. The audience participated through comments and questions. Additionally, New Orleans City Councilmember Susan Guidry, also a member of the MYHMC Board, presented comments. She was followed by Jefferson Parish Council President John Young, Regional Planning Commission Executive Director Walter Brooks, New Orleans City Planning Commission Assistant Director Leslie Alley and a representative of the Lake Pontchartrain Basin Foundation.

It was announced that a process will be developed with the RPC and City Planning Commission as to properly proceeding with an open and thoughtful master planning process, involving public meetings and public comment. It is anticipated that a specific path for such activities will be presented to the MYHMC Board during the course of its December 13, 2010 Board meeting.

Boathouse Design Criteria and City Code Section 170-645: Public Hearing as to Possible Changes.

A public hearing was held with regard to possible changes to Section 170-645 related to the elevation and configuration of front and back porches on boathouses that are raised to meet flood elevation requirements. The audience and Board participated actively and a professional presentation was made by architects for one of the boathouse owners. Alternatives to the current provision concerning porch elevation and construction will be proposed in the December 13, 2010 Board meeting.

Time was limited during the course of this meeting on November 8, 2010, because of a long Agenda. Consequently, discussion with regard to other possible adjustments to City Code Section 170-645 and the MYHMC Design Criteria were deferred until the December 13, 2010 Board meeting.

Action Items

1. On a motion properly made by Mr. Bell, seconded by Mr. See, the Board unanimously passed a Resolution as follows: Adopting a formal policy as to stating on the Agenda that there will be public comment prior to any item that is voted on and setting reasonable rules and restrictions on such comment period should the Board in any particular meeting need to invoke such rules and restrictions.
2. On a motion properly made by Mr. Tureaud, seconded by Mr. See, the following Resolution was approved: Adopting the 2011 Budget.
3. On a motion properly made by Mr. Eshleman, seconded by Ms. Medley, the Board unanimously passed a Resolution as follows: Approving an Invitation to Bid as to security guards.
4. On a motion properly made by Mr. Bell, seconded by Mr. Tureaud, the Board unanimously passed a Resolution as follows: Confirming Board approval of proceeding with the Executive Director search.
5. On a motion properly made by Mr. Tureaud, seconded by Mr. Bell, the Board unanimously passed a Resolution as follows: As to boathouse lease assignments: (i) approval of a revised assignment process and (ii) approval of any specific boathouse assignments that the City Attorney's office has approved (including without limitation Boathouses #1, #2, #30, #38 and #127).
6. On a motion properly made by Mr. Bell, seconded by Mr. See, the Board unanimously passed a Resolution as follows: Approval for Warner Tureaud to sign timesheets and related documents as to the staff.
7. On a motion properly made by Mr. Bell, seconded by Mr. See, the Board unanimously passed a Resolution as follows: Approval for Warner Tureaud to sign checks drawn on the account of MYHMC.

8. On a motion properly made by Mr. See, seconded by Mr. Eshleman, the Board unanimously passed a Resolution as follows: Approval of Boat Slip Eviction Protocol and delegation of authority to the President and Vice President to sign documents required during the course of that process.
9. On a motion properly made by Mr. Bell, seconded by Mr. Eshleman, the Board unanimously passed a Resolution as follows: Approval of letter to Civil Service Commission concerning a temporary increase in salary for Wayne Bloom as a consequence of his expanded role.
10. On a motion properly made by Mr. See, seconded by Mr. Liebaert, the Board unanimously passed a Resolution as follows: Approval of MYHMC Vehicle Use Policy.
11. On a motion properly made by Mr. Bell, seconded by Mr. Liebaert, the Board unanimously passed a Resolution as follows: Approval of MYHMC Security Procedures.
12. On a motion properly made by Mr. Tureaud, seconded by Mr. See, the Board unanimously passed a Resolution as follows: Approval of professional services agreement with architect Steve Finegan to support the Rules & Standards Committee.
13. On a motion properly made by Mr. Tureaud, seconded by Mr. Eshleman, the Board unanimously passed a Resolution as follows: Approval of professional services agreement with Firefly Digital, Inc. to design and construct a website for MYHMC and assist MYHMC in operating and maintaining the website.

Monthly Financial Report

Mr. Manard reported that the monthly financials had been circulated previously to the Board, with comments from the MYHMC accountant, Mr. Bloom. He highlighted the materially reduced accounts receivable balances.

Information & Discussion Items

1. Mr. Manard reported on the status of the FEMA claims, noting that: (i) the contract for the Administration Building is on the Mayor's desk for signature; (ii) the claims with regard to the harbor are working through a process of retaining professionals to fill holes in the CDR record (with issues associated with such contracting likely to come to the Board in the December 13, 2010 Board meeting); (iii) the claims with regard to both Breakwater Drive and the fishing pier/boat launch are being advanced to conclusion on a relatively fast track; and (iv) the claims with regard to the boathouses are requiring more in the way of work up by the professionals, in view of their recent decision that both boathouses are more than 50% damaged and must be replaced.
2. Mr. Manard gave a report on the federal takings associated with the 17th Street Canal Permanent Pumping Station.

3. Mr. Tureaud gave a report on the security situation. Earlier in the meeting, taken out of order, Third District Commander Captain Henry Dean made a presentation to the Board and took questions from the audience with regard to security issues in the area.
4. Mr. Tureaud reported on the importance of developing a human relations procedure and Ms. Medley volunteered to assist him in that regard.
5. Mr. Manard announced that Mr. Tureaud had been named as the new Chairman of the MYHMC Rules & Standards Committee.
6. Mr. Manard and Mr. Tureaud reported on their October 20, 2010 meeting with the City's Inspector General and their meeting on November 10, 2010 with the Executive Director of the Bureau of Governmental Research, both such meetings focused on the development of best practices for MYHMC, a process for annually auditing compliance and a seeking out of watch dog efforts by both the Inspector General's office and BGR as to practices of MYHMC, particularly in future years where a substantial amount of money will be involved in executing on plans for improvement to West End.

Additional Issues Presented From the Audience

No such issues were presented.

Executive Session

No Executive Session was held during the course of this meeting, it being announced that there was no information relevant to the topic that led to placing that on the Agenda.

Date & Time of Next Meeting

The next meeting will be held at 6:30 p.m. on Monday, December 13, 2010 at the First Baptist Church.

Adjournment

On a motion properly made and seconded, the Board unanimously voted in favor of adjournment.