



WAITING LIST RULES – Restored Harbor

(Adopted by the MYHMC Board on December 10, 2019)

This waiting list will only apply to slips in the Restored Municipal Yacht Harbor which is managed by the New Orleans Municipal Yacht Harbor Management Corporation (MYHMC).

ELIGIBILITY

Persons applying for the Municipal Yacht Harbor (MYH) waiting list must own or be planning to acquire a documented or Louisiana registered vessel at the time of application. Proof of vessel ownership and State registration or U.S. Coast Guard documentation along with proof of required insurance coverage must be provided when requested by MYHMC. Any applicant who was a prior tenant of MYH must satisfy any outstanding balance owed to MYHMC in order to be eligible toon the waiting list. In order to execute a lease, the vessel to occupy the slip must be in active use, in good operating condition, free of significant defects, and free of the need for significant repairs or refitting as determined in the sole discretion of MYHMC. All vessels will be inspected and measured prior to a lease being executed, MYHMC in its sole discretion may require a slip applicant to provide a letter of “Good Standing” from the Marina in which the vessel is currently moored in order to be eligible to execute a lease. The Application form is found on the last page of this documentation. All applications must either be mailed or hand delivered to: Municipal Yacht Harbor, Attn: Deputy Director, 401 North Roadway, New Orleans, LA 70124, or emailed to Agrobinson@nola.gov. MYHMC is not responsible for applications lost in the mail or otherwise not received.

There is no deposit required to be placed on the waiting list.

*A Public Benefit Corporation of the
City of New Orleans*

nomunicipalharbor.com

401 N. Roadway Drive | New Orleans, Louisiana 70124

The waiting list will be maintained by the MYHMC Deputy Director. The list will be updated periodically and posted on the MYHMC website (nomyh.com)

WAITING LIST PRIORITY

- 1) Persons on the West Pier waiting list as of September 11, 2018 will remain on the Restored Harbor waiting list in the priority order that existed as of that time (subject to maintaining that status as set forth below).
- 2) All other applicants will be placed on the waiting list in order of the date of receipt of their application.

SELECTION PROCESS

When a slip becomes available, the slip will be offered to the first applicant on the waiting list based upon the above stated waiting list priority who owns or plans to purchase a vessel of the appropriate length and beam for the available slip. The appropriate slip length will be determined by the measured length of the vessel including bow pulpit, anchors, swim platform, davits, mounted tender or other extension. No vessel will be allowed to occupy a slip that requires the vessel to extend beyond the end of the slip or encroach on the pier. In addition, no slip will be assigned to an applicant that is longer than the measured length of the vessel unless, in the sole determination of Harbor staff, a larger slip would be warranted.

Once all applicants have been accommodated with a slip of an appropriate size, slips of one size larger, if available, will be offered to those still on the list in the order of priority. The applicant will pay the standard slip rate for the slip actually occupied. The applicant may then remain on the Waiting List to move to a slip of the appropriate size without payment of a transfer fee.

NOTIFICATION

Notification will be given of slip availability to the appropriate slip applicant by email or telephone. Notification will not be made by U.S. Mail. If the chosen applicant cannot be successfully contacted by telephone or does not respond to notification by email within ten (10) days, the next appropriate applicant will be chosen and offered the slip. The applicant that could not be contacted successfully will be dropped from the waiting list.

WAIT LIST PROCESS FOR THOSE WAITING TO ACQUIRE VESSEL

Should the person on the Wait List who is waiting to acquire a vessel be notified that a slip of the requested size is available, the person ("Lease Applicant") must pay a "Reservation Fee" in the amount of one quarter of the annual slip fee then in effect plus any standard fees/taxes applicable to the slip. The slip will then be reserved for the Lease Applicant for 3 months to allow time to acquire the vessel, complete documentation and acquire required insurance. One 3-month extension of this reservation will be allowed upon payment of an additional reservation fee equal to the initial amount collected with

proof of a pending sale or order of a new vessel with deposit. Upon delivery and completion of all requirements, the Lease Applicant will be provided with a lease effective date of the initial Reservation Fee and the Reservation Fee will be applied to the lease amounts due. Should the Lease Applicant not complete the process, the Reservation Fee will be forfeited and considered earned by MYHMC.

MAINTAINING STATUS ON THE WAITING LIST

This waiting list will be updated periodically by MYHMC by contacting individuals on the list by either email or telephone. If an applicant cannot be successfully contacted by telephone or does not respond to notification by email within ten (10) days, the applicant will be dropped from the waiting list. Proof of ownership and State registration or U.S. Coast Guard documentation along with proof of required insurance coverage must be provided when requested by MYHMC.

New Orleans Municipal Yacht Harbor Management Corporation

**RESTORED HARBOR SLIP LEASE APPLICATION
(Please Type or Print Legibly)**

OWNER NAME(S)
(Must agree with Registration/Documentation)

Office Manager Use Only: Application #: _____ Date Received: _____
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WORK PHONE: _____ HOME PHONE: _____ CELL PHONE: _____

EMAIL ADDRESS: _____

OWNER'S PRIMARY RESIDENCE ADDRESS:
(Include Apartment #, City, State, Zip) _____

MAILING ADDRESS (Check here _____ if same) _____

BOAT NAME:
(Must agree with Registration/Documentation) _____

REGISTRATION NUMBER/DOCUMENTATION
NUMBER (Mandatory, please attach Certificate
to this Application) _____

BOAT MAKE: _____ MODEL: _____ YEAR: _____

BOAT LENGTH OVERALL: _____ BEAM: _____ DRAFT: _____

When completed, please return this form
together with a copy of your Registration and/or
Documentation Certificate to:

Municipal Yacht Harbor Management Corporation (MYHMC)
Attn: Deputy Director
#401 North Roadway
New Orleans, Louisiana 70124

or email to: Agrobinson@nola.gov

In order to sign a lease, the vessel to occupy the slip must be in active use, in good operating condition, free of significant defects, and free of the need for significant repairs or refitting as determined in the sole discretion of MYHMC. All vessels will be inspected prior to a lease being signed.

If you have any questions, please call the MYHMC Office at (504) 283-9676.

